# 2020/2021 Fall Commencement Ceremony Frequently Asked Questions

### Q. How do I access my 2020/2021 Fall Commencement Ceremony tickets?

Students will receive an email from <a href="mailto:cto@tickets.ucla.edu">cto@tickets.ucla.edu</a> that will contain a link to your tickets. Click on this link to view your tickets and add to your mobile wallet on iPhone or Android. You can also view and download your tickets by logging in to your account <a href="mailto:HERE">HERE</a> on your mobile device. Please note that you will not be able to view your barcoded mobile tickets on a computer; however, you will be able to transfer your guest tickets from the computer.

## Q. What if I need to change my ceremony date/time or ticket quantity?

All ceremony ticket requests/changes must be made through the 2020/2021 Fall Commencement Ceremony event managers. The event managers can be reached in the Message Center at the following links for student questions and public questions.

## Q. What if my guest(s) and I arrive to the venue at different times?

Tickets are easy to transfer and share through your account <u>HERE</u>. When you transfer your guest tickets, they can receive the tickets via SMS text or email. You can transfer each member their ticket individually prior to your arrival as each person attending the ceremonies will need a ticket to get in.

#### Q. Can I transfer my tickets more than one time?

Tickets can be transferred more than once; however only once by the person in possession of the tickets.

#### Q. Can I have multiple tickets on one phone?

Yes, you will have the ability to swipe through multiple tickets on your phone. However, we recommend transferring each person their ticket in case you wish to enter the commencement ceremony at separate times.

# Q. I am in my account on my computer and don't see my print-at-home-tickets.

If you selected to receive print-at-home (PDF) tickets, these tickets were emailed to you and can only be accessed from that email. After opening the email, please click on the links to access your print-at-home tickets. You will be prompted to DOWNLOAD PDF, click to download and then print the tickets.

If you have any questions, you can contact the Central Ticket Office by phone at (310) 825-2101 via email at <a href="mailto:cto@tickets.ucla.edu">cto@tickets.ucla.edu</a> (M-F, 8:30am - 4:00pm) or by live chat on our website at <a href="https://www.tickets.ucla.edu">www.tickets.ucla.edu</a>