FILE TYPES AND WHEN TO USE THEM:

EPS Files: Use for printed materials (Adobe program required)
PNG Files: Use for digital materials and Microsoft Office Software
SVG Files: Use for digital materials (for website use or IT teams only)

LOCKUP VARIABLES: (BOX, COLOR)

BOX:
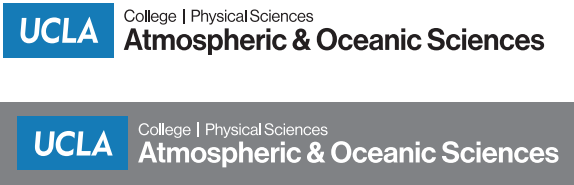
Bxd: boxed
Uxd: unboxed

COLOR:

Blk: Black
Wht: White

VERSIONS PER DEPARTMENT (in .EPS, .PNG, and .SVG formats) ***Please note that departments with longer names will have two font size variations for the name of their department, use whichever version preferred.**

VERSION 1: Bxd (boxed)

• Bxd_Blk_Department
• Bxd_Wht_Department

VERSION 2: Uxd (Unboxed)

• Uxd_Blk_Department
• Uxd_Wht_Department