

UNDERGRADUATE STUDENT-INITIATED EDUCATION (“USIE”) 2009-2010 APPLICATION

Application Packet Deadline: **Monday, November 9, 2009 at 5:00 p.m.**

Application Packet Checklist

All application packets must include

1. The completed application (*make sure your faculty mentor signs the agreement on the last page*).
2. Your most recent résumé.

Applications will be reviewed by a joint faculty-student advisory committee, and you will be notified of the Committee's decision via **e-mail**.

Submit the completed packet by **5:00 p.m. on Monday, November 9, 2009** to
Michael Soh, Administrative Specialist
Undergraduate Education Initiatives
A265 Murphy Hall
Campus Mail Code: 157101

If you have questions about the application process or about the program, contact
Michael Soh
email: msoh@college.ucla.edu
Tel. (310) 794-5040

Student Biographical Information

Name (Last, First, Middle) _____

Student ID Number _____ Class Level _____ Degree Expected Term _____

E-mail address _____ GPA _____

Major (if a double major, indicate both) _____

Faculty Mentor Information

Faculty Mentor (Last Name, First) _____

Faculty Mentor's Department _____

Faculty Mentor's E-mail address _____

Campus Phone _____

Tentative/Working Title of proposed USIE seminar: _____

Information about Proposed Seminar

Proposed Title of Seminar _____

Please provide a description of your proposed seminar topic (approximately 300 words or less).

Please provide a brief outline (10-week plan) for your proposed seminar (approximately 300 words or less).

Personal Essay

In the space below, please tell the committee why you are interested in facilitating a seminar (approximately 450 words or less).

Reference

Name _____

Phone number _____

E-mail Address _____

Faculty Mentor Agreement

By agreeing to serve as faculty mentor, you are:

- 1) expressing a belief that the student has the intellect and character to be an effective and responsible facilitator of an academically useful course which can be adequately prepared by the end of winter quarter;
- 2) agreeing to meet regularly with the student to develop the seminar during the fall and winter quarters to develop a syllabus and the requisite knowledge of the course material;
- 3) agreeing to verify that the course is in compliance with Academic Senate regulations and that it has a clear and equitable system for grading;
- 4) agreeing to visit the course at least once, serve as a continuing resource for the facilitator, and serve as the instructor of record for the course (including submitting the final grades), during spring quarter.

For further details, please see the Faculty Mentor Checklist at <http://www.usie.ucla.edu/faculty.htm>

Faculty Mentor Signature _____ Date _____