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INTRODUCTION

What is DLAP?

The Diversified Liberal Arts Program (DLAP) is not a UCLA major or minor. It is a special undergraduate specialization program which helps prepare prospective California elementary school teachers for success in their careers. The program grooms prospective California elementary school teachers to enter a graduate teaching credential program as well as to pass the required California Subject Examinations for Teachers (CSET) exam. Through the DLAP course of study, students demonstrate subject matter competency in the areas commonly taught in California elementary schools.

DLAP affords current UCLA undergraduate students the opportunity to acquire a general liberal arts education as well as real-world teaching experience. Successful completion of DLAP will be noted on students' transcripts *and* diplomas and is a way to bolster preparation for applying to graduate multiple-subject teaching credential programs leading to teaching positions working with children in grades K-6. Completion of DLAP is dependent upon students' successful completion of the requirements for the bachelor's degree at UCLA. As well, it is important to be aware that *completion of DLAP does not qualify students for a teaching credential nor does it exempt them from having to take and pass the CSET exam.*

Teaching Credentials and the CSET Exam

For questions concerning California teacher credentialing requirements, visit the California Commission on Teacher Credentialing website at <http://www.ctc.ca.gov/>. For more information concerning the California Subject Examinations for Teachers (CSET) exam, visit the CSET website at <http://www.cset.nesinc.com/>. In addition, it is also a good idea to visit with a credential counselor at the UCLA Graduate School of Education and Information Studies, located on campus at 1009 Moore Hall, (310) 825-8326.

The DLAP Mission

DLAP is a UCLA undergraduate specialization program that helps prepare prospective elementary school teachers to enter a credential program by having them demonstrate subject matter competency in the areas commonly taught in California elementary schools. In addition to the breadth of knowledge, DLAP emphasizes the educated person's ways of knowing – the creative ability to connect and combine ideas. The program stresses language and learning perspectives, especially critical thinking. It sees learning as an active and experiential process which is co-created by the students themselves, in contrast to the commonly held behavioristic perspective that views education as something handed down from the teacher to passive students.

A unique program within this large research university, DLAP concentrates on educational preparation within a framework of practice, cross-disciplinary approaches, multi-cultural perspectives, and field study. The courses allow those interested in education to use specifically chosen GE courses to prepare them as future teachers. *This focus and preparation may provide an advantage when DLAP students apply to credential programs and graduate schools.* With teacher training and expertise a key issue in the 21st century, those with extended training will be in a position to excel in their fields.

DLAP offers a flexibly administered set of requirements based on the state standards. These California standards were devised to prepare students in their subject areas as well as to ensure diverse contexts for learning: collaboration, fieldwork, independent study, and cross-disciplinary approaches. DLAP coursework is aimed to give students practical and theoretical knowledge that will help them when they become teachers. In fact, students will learn from themes covered throughout the DLAP courses that can be applied to their own classrooms. Five courses for the program (two in English/Language Arts, and three in Mathematics) have been designed specifically for DLAP. These unique courses offer unusual opportunities for working

closely with instructors and students with similar interests. These five courses, taught by experienced and committed educators in these fields, precisely address subject matter in the context of elementary education.

What follows is a description of the formal DLAP requirements that students should use to plan their academic schedules. However, these requirements can best be understood with the help of a DLAP counselor, who can explain how to petition to allow specific courses to meet different requirements. (See page 5 for more information about DLAP counseling.) This version of DLAP became effective December, 2003 and replaces all earlier versions of the program.

PROGRAM OVERVIEW

The Basics

DLAP requires students to complete: 1) specific coursework, 2) a field experience, and 3) an exit essay. To fulfill the DLAP specialization, students must complete the following course of study (in addition to College General Education requirements and the undergraduate major).

DLAP students must complete courses in the following seven areas:

- (1) Reading, Language and Literature
- (2) History and Social Sciences
- (3) Mathematics
- (4) Life and Physical Sciences
- (5) Visual and Performing Arts
- (6) Physical Education
- (7) Human Development

Grading Requirements

DLAP courses may be taken on a Pass/No Pass basis, *except* for the following five core courses:

- (1) English Composition 120A (when available)
- (2) English Composition 130A (when available)
- (3) Math 38A
- (4) Math 38B
- (5) Math 38C

These five courses must be taken for a letter grade of C or above. For all other DLAP courses, a grade of C- or above, or a “Pass” will suffice. Additionally, you must maintain an overall C average in the specialization. Courses transferred from another institution must meet the same grading requirements. Consult your DLAP counselor and be prepared to provide official course transcripts from your prior institution(s).

“Doubling” Courses

In certain cases, one course may satisfy more than one DLAP requirement. Check with your DLAP counselor for further information about doubling limitations.

Graduating with DLAP

During your final quarter at UCLA, you will demonstrate that you have satisfied the expectations of the program by submitting a *Final Assessment and Verification of DLAP Completion* to the College of Letters & Science. This exit requirement must contain the following documents:

- (1) The *DLAP Course Checklist* illustrating your successful completion of all DLAP course requirements (including the grades received in each course).
- (2) The *Exit Essay*
- (3) A letter verifying the field experience signed by the fieldwork supervisor (only if you did not fulfill this requirement through an approved UCLA course)

ADMINISTRATION

DLAP Counseling

If you have any questions concerning DLAP you should consult a DLAP counselor in the UCLA College, A-316 Murphy Hall (Window 1). For more information about meeting with a DLAP counselor, visit the DLAP Counseling website at: <http://www.college.ucla.edu/up/dlap/counseling.html>

Declaring or Dropping DLAP

A UCLA College “Blue Petition” is used to enroll in DLAP. It will add the specialization to your Degree Progress Report (DPR), which will allow you to monitor your progress through URSA. These petitions may be picked up and turned in at Window 1 or 2, A-316 Murphy Hall. Approval is usually automatic if you are in good academic standing (2.0 GPA) and if you are not in danger of violating the unit maximum requirement (216 units).

If you have enrolled in DLAP but decide not to complete the program, you must officially request to drop the program before your final degree audit can be processed. To drop DLAP, complete a blue petition and turn it in at Window 1 or 2, A-316 Murphy Hall. *There is no penalty for dropping the program.*

Course Substitutions

If you want to satisfy DLAP course requirements with courses that are not on the prescribed lists, you will need to submit a blue petition to Windows 1 or 2, A-316 Murphy Hall. Along with each petition, you must include a course description from the school's general catalog or a class syllabus. This process usually takes between two and four weeks. The results are posted under "services" on your “my.ucla” home page.

DLAP BENEFITS

Why Should I Complete DLAP?

DLAP offers a unique opportunity for current UCLA undergraduate students who are interested in careers in elementary education. The program will enable you to:

- Focus your undergraduate courses around educational issues and practices.
- Illustrate to graduate schools in teacher education your expertise and commitment to the field.

- Develop your competency in the areas commonly taught in elementary schools and which are tested on the CSET exam.
- Obtain a notation on your diploma and official transcript.

You can benefit from DLAP even if you do not want to pursue a career in teaching. DLAP courses can fulfill many College GE requirements, and they also provide coherence and focus to your undergraduate education. Further, DLAP offers counseling and small group leadership opportunities, which are essential for building strong communication skills applicable in many different types of careers.

Letter of Completion

There are two types of completion letters: partial completion ("80% letters") and full completion. Many credential programs require "80% letters" as part of their application process. DLAP full completion letters may be requested only after you have completed *all* of the DLAP requirements and completed the specialization. *Neither of these waiver letters will be written or sent unless you request them.* To request a letter, send an e-mail to dlap@college.ucla.edu and include your name, student ID number, mailing address, and your quarter/year of graduation. Please request only one letter since you can make photocopies of it yourself. Once requested, you should receive your letter within 2 to 3 weeks. Keep the letter for your records and mail *copies* to the credential programs individually.

DLAP COURSEWORK REQUIREMENTS

There are *16 required courses, plus field experience*. Some courses may meet more than one DLAP requirement. Also, many courses overlap with GE and major coursework. See a DLAP counselor for details on "doubling up" courses.

No new applications for admission to the program will be accepted after fall quarter 2003. All program requirements must be completed before the end of spring quarter 2006.

1. Reading, Language and Literature

[3 courses]

- *****English Composition 120A*** -- Language Study for Teachers: Elementary School.
- *****English Composition 130A*** -- Composition for Teachers: Elementary School.

NOTE: You can usually enroll in the first 10 openings of 120A and 130A through URSA. Once these openings are filled, enrollment in these courses is by petition only. To enroll by petition, consult the professor on the first day of class. For more information about enrolling in these two classes, contact Writing Programs in 271 Kinsey Hall, (310) 206-1145.

- ***One Literature course*** (Recommended courses include English 80 -- Major American Authors, English 85 -- American Novel, English 112 -- Children's Literature, English 113 -- Literature for Adolescents and Young Adults, English 95A -- Poetry).

*****If either English Comp. 120A or 130A is not available, an appropriate English Comp. 199 may be taken as a replacement. If neither 120A nor 130A are offered, then any three English courses (excluding English Comp. 3) may be taken to meet this entire requirement.***

- 2. History and Social Sciences [2 courses]**
- *One Historical Analysis course* from the UCLA College GE list.
 - *One Social Analysis course* from the UCLA College GE list.
- 3. Mathematics (May be taken in any order) [3 courses]**
- *Mathematics 38A* -- Fundamentals of Math for Elementary School Teachers.
 - *Mathematics 38B* -- Fundamentals of Math for Elementary School Teachers.
 - *Mathematics 38C* -- Fundamentals of Math for Elementary School Teachers.
- 4. Life and Physical Sciences [4 courses]**
- *Two Physical Science courses* that address the structure and properties of matter, the principles of motion and energy, or astronomy, geology, meteorology, and oceanography.
- Recommended courses include Physics 6ABC, 8ABC, 10 -- Physics, Chemistry 2 -- Introductory Chemistry, Atmospheric Sciences 1 -- Introduction to Weather, Maps, and Weather Forecasting, Atmospheric Sciences 2 -- Air Pollution, Atmospheric Sciences 3 -- Introduction to Atmospheric Environment, Astronomy 3 -- Nature of the Universe, Earth and Space Science 1 -- Introduction to Earth Science, Earth and Space Science 8 -- Earthquakes, Earth and Space Science 15 -- Introduction to Oceanography, or Geography 1 -- Physical Environment.
- *Two Life Science courses* that address physiology, cell biology, ecology, or genetics and evolution.
- Recommended courses include Physiological Sciences 3 -- Introduction to Human Physiology, Physiological Sciences 5 -- Nutrition and Exercise, Physiological Sciences 6 -- Human Anatomy, Life Science 1, 2, 3, 4, 15 -- Life, Concepts, and Issues, Molecular Cell and Developmental Biology 30 -- Biology of Cancer, Molecular Cell and Developmental Biology 40 -- AIDS and other Sexually Transmitted Diseases, or Organismic Biology, Ecology, and Evolution 10 -- Plants and Civilization.
- 5. Visual and Performing Arts (May be doubled with courses from areas 1- 4) [2 courses]**
- ****One Visual Arts course* (from the departments of Art History, Classics, Design, Film&TV, or Theater).
 - ****One Musical Arts course* (from the departments of Ethnomusicology, Systematic Musicology, Music, or Music History).
- ***These courses must be “appreciation” courses, not “performance” courses.
- 6. Physical Education [1 course]**

- **One Dance course** (from the department of World Arts and Culture), or one *for-credit Physical Education course* or *Organized Sport or Team Activity* (minimum 30 hours).

NOTE: Many of these courses are restricted for WAC majors only. Consult the professor on the first day of class if you want to enroll in one of these restricted classes.

7. Human Development (May be doubled with courses from areas 1- 4) **[1 course]**

- **One Education course, Psychology course, or Sociology course** that addresses issues of human development.

Recommended courses include Education 125A -- Education of Exceptional Individuals, Education 191F -- Educational Psychology, Education 191G -- Adolescent Psychosocial Development: Problems and Potentialities, Education 194A -- Language, Literacy, and Human Development, Education 194B -- Culture, Gender, and Human Development, Education 194C -- Culture, Communications, and Human Development, Psychology 129F -- Clinical Psychology of Childhood and Adolescence, Psychology 130 -- Developmental Psychology, Psychology 133A -- Adolescent Development, Psychology 133B -- Cognitive Development, Psychology 133C -- Language Development, Psychology 133D -- Social and Personality Development, Psychology 133E -- Perceptual Development, Psychology 133F -- Psychology and Education, Psychology 133G -- Culture and Human Development, Psychology 133I -- Applied Developmental Psychology or completion of the Developmental Disabilities Immersion Program (DDIP) offered by the Psychology Department (visit 1531 Franz Hall for more information).

8. Field Experience (See page 9 for details.)

- **One UCLA-sponsored Field Studies course or an Independent Field Studies experience** (working with elementary-aged children for a minimum of 50 hours, completed while in attendance at UCLA).

9. Final Assessment and Verification of DLAP Completion (See page 11 for details.)

- **DLAP Course Checklist** (Complete the official worksheet, illustrating the completion of all DLAP requirements).
- **Exit Essay** (Submit a 5 page “critical biography” reflecting on your DLAP experience).

FIELD EXPERIENCE REQUIREMENT

This requirement is best satisfied by obtaining group teaching experience with elementary-aged children, most typically in a classroom environment. There are two ways to satisfy this requirement: 1) enroll in an appropriate UCLA course with an internship or field studies component or 2) work in some classroom teaching capacity as a volunteer or paid employee.

If you decide to independently arrange your own field experience, you must work at least 50 hours total over a period of at least 10 weeks. Also, you must be supervised. *Unsupervised or free-lance tutoring (either individuals or groups) does not satisfy this requirement.* In addition, your supervisor must sign an official letter documenting your hours and responsibilities. A copy of this letter must be submitted as part of your Exit Requirements. If you do not want to wait to submit it with your Exit Requirements, a copy can be

turned in with a blue petition to either window at A-316 Murphy Hall. For safe record keeping, you should keep the original copy of this letter.

Even though independent internships are accepted for this requirement, *taking a UCLA course with an internship teaching component is the recommended way to fulfill the field experience requirement for DLAP*. Below is a list of recommended courses with field studies components in teaching that can be used to complete the DLAP Field Experience requirement. To petition to substitute other (non-listed) UCLA courses with appropriate internship components, file a blue petition. Include a copy of the course syllabus and a brief description of the internship activities along with the petition.

Recommended Courses:

Education 192B. Teaching Practicum in Social Psychology of Higher Education.

(Formerly numbered 181.) Lecture, three hours. Requisite: Education 192A, Education 180. Examination of intellectual and personal development of college students through differential environments and instructional experiences. Students assist in teaching and preparation of instructional materials for Education 180.

Education 192C. Dynamics of Peer Teaching.

(Formerly numbered 197N.) Proficiency in learning principles and procedures relevant to peer teaching in a variety of circumstances provided and undergraduates are trained to present UCLA College academic support workshops to their peers with intent of enhancing academic and career perspectives.

Education 193A. Community Service Outreach for Academic Achievement: Learning in Community Service (LINCS).

Discussion, two hours; fieldwork, four hours. Requisite or corequisite: Education 190. Focus on service areas treated in general fashion in course 190. Concentration on theory and practice pertaining to outreach, tutoring, counseling, and various K-12 internships.

Education 193B. Community Service Outreach for Academic Achievement: Community-Based Outreach Programs (CBOP).

Discussion, two hours; fieldwork, four hours. Requisite or corequisite: Education 190. Focus on service areas treated in general fashion in course 190. Concentration on theory and practice pertaining to outreach, tutoring, counseling, and various K-12 internships.

Education 193C. Community Service Outreach for Academic Achievement: America Reads.

Discussion, two hours; fieldwork, four hours. Requisite or corequisite: Education 190. Focus on service areas treated in general fashion in course 190. Concentration on theory and practice pertaining to outreach, tutoring, counseling, and various K-12 internships.

Education 193D. Community Service Outreach for Academic Achievement: Community Service.

Discussion, two hours; fieldwork, four hours. Requisite or corequisite: Education 190. Focus on service areas treated in general fashion in course 190. Concentration on theory and practice pertaining to outreach, tutoring, counseling, and various K-12 internships.

Education 193E. Community Service Outreach for Academic Achievement: Peer Counseling.

Discussion, two hours; fieldwork, four hours. Requisite or corequisite: Education 190. Focus on service areas treated in general fashion in course 190. Concentration on theory and practice pertaining to outreach, tutoring, counseling, and various K-12 internships.

Education 193F. Elementary Teaching Internship (UES).

The UES Internship Program offers UCLA undergraduates an opportunity to work with teachers and children at Corinne A. Seeds University Elementary School (UES), the laboratory school for the UCLA Graduate School of Education & Information Studies. Each intern spends ten hours per week as an instructional assistant in a UES classroom. Interns work both with individual children and small groups, and have the opportunity to work closely with their mentor teacher. *Education 190 is NOT required for this course*. For more information, visit: <http://www.ues.gseis.ucla.edu/training/internships.html> or call (310) 825-2623 or send email to Susan John at john@gseis.ucla.edu.

Education 197F. Current Issues in Education: Laboratory in Education of Exceptional Individuals.

Lecture, one hour; laboratory, six to eight hours. Requisite: Education 125A. Six to eight hours per week of observation, research, and teaching of children with severe behavioral/emotional disorders and/or mental retardation in UCLA Neuropsychiatric Institute and Hospital School.

Education 197G. Current Issues in Education: Advanced Laboratory in Education of Exceptional Individuals.

Lecture, one hour; laboratory, six to eight hours. Requisite: Education 197F. Six to eight hours per week of research, teaching, and multidisciplinary team participation with children with severe behavioral/emotional disorders and/or mental retardation in UCLA Neuropsychiatric Institute and Hospital School

Eng Comp 199I – Independent Study offered in conjunction with Eng Comp 120A or Eng Comp 130A

Often there is an option to add a 199 independent study while you are taking the required DLAP courses Eng Comp 120A or 130A; with this option, the student will engage in field research (approximately 6-10 hours a week) related to the class. Consult the instructor.

World Arts & Cultures 167. Creative Dance for Children.

Lecture, three hours; laboratory, one hour. Designed for World Arts and Cultures majors; a *limited* number of Letters & Science students may be admitted based on their past experiences. Consult the instructor. Introduction to movement concepts, skills, and principles for teaching children's dance; emphasis on dance as a creative medium of expression. In this class, the student must prepare lesson plans, review them with the instructor prior to their teaching practicum and then do the teaching under the professor's supervision.

Courses offered through the Center for Experiential Education and Service Learning (CEESL)

You may also consult with The Center for Experiential Education and Service Learning (CEESL) which sponsors experience-based educational programs to promote the application of theory to real-world situations. CEESL offers courses with academic internships and field studies components, and there are CEESL coordinators available to assist students in locating field-based courses, faculty sponsors, and appropriate placement sites. For more information visit their web site at: <http://www.oid.ucla.edu/Ceesl/>. Alternatively, you can call (310) 825-7867, or e-mail ceesl@ucla.edu for more information.

EXIT REQUIREMENTS

Course Checklist

Download the Course Checklist (www.college.ucla.edu/up/dlap/dlap_worksheet.pdf) or use the checklist provided on page 12 of this DLAP Handbook. Carefully fill it in to show that you have completed *all* DLAP coursework, including your Field Studies requirement. If you still have courses in progress, please make a note of them. If you have your Field Studies letter, please attach that as well.

Exit Essay

Your essay should be 5-7 pages (typed, double-spaced, 10 or 12 point font). This is a “*critical biography*” which describes your educational history, providing an evaluative perspective on coursework (assignments, course materials, learning styles, and teaching methods) experienced at UCLA, and demonstrating your written and verbal competencies. Your essay should be considered a *reflective tool* in developing your personal philosophy of education. While the essay need not conform to a specific formula, you should try to include the following elements:

1. A working definition of your *philosophy of education* as it has evolved during your participation in the DLAP program. You should refer to specific teaching methods, course materials, writing tasks, and field studies experiences.
2. An explanation of how your coursework has *integrated different disciplines* and has been issues-oriented.
3. An explanation of how your courses *prepared* you for teaching at the elementary school level.
4. An explanation of how your *courses addressed perspectives on ethnicity, gender, culture and disabilities*.
5. A description of the various *technologies* required in your courses.
6. A description of the various *assessment instruments* used by instructors in your courses.

DLAP COURSE CHECKLIST
(Requirements – Effective Fall 2003)

NAME: _____ Student ID: _____ DATE: _____

Area 1. Reading, Language and Literature (3 courses)

- (1) *English Comp 120A
- (2) *English Comp 130A
- (3) Literature course

Course

Grade

_____	_____
_____	_____
_____	_____

*If either English Comp. 120A or 130A is not available, an appropriate English Comp. 199 may be taken as a replacement. If neither 120A nor 130A are offered, then any *three* English courses (excluding English Comp. 3) may be taken to meet this entire requirement.

Area 2. History and Social Sciences (2 courses)

- (4) Social Analysis GE
- (5) Historical Analysis GE

_____	_____
_____	_____

Area 3. Mathematics (3 courses)

- (6) Math 38A
- (7) Math 38B
- (8) Math 38C

_____	_____
_____	_____
_____	_____

Area 4. Life and Physical Sciences (4 courses)

- (9) Physical Science course
- (10) Physical Science course
- (11) Life Science course
- (12) Life Science course

_____	_____
_____	_____
_____	_____
_____	_____

Area 5. Visual and Performing Arts (2 courses)

- (13) **Visual Arts course
- (14) ** Musical Arts Course

(May be doubled with courses from areas 1- 4)

_____	_____
_____	_____

**These courses must be “appreciation” courses, not “performance” courses.

Area 6. Physical Education (1 course)

- (15) Dance course

_____	_____
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Area 7. Human Development (1 course)

- (16) ***Education, Psychology, or Sociology Course

(May be doubled with courses from areas 1- 4)

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*** See list of recommended courses on page 8.

Area 8. Field Experience (See page 9)

_____	_____
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Area 9. Exit Requirements (See page 11)

- DLAP Course Checklist
- Exit Essay